POLICY ON REPRINTS, REPRODUCTIONS, AND FEES

ABOUT US:

The Thoreau Society Collections at the Thoreau Institute at Walden Woods offer access to a large number of images and documents relating to Henry David Thoreau, Concord, and New England Transcendentalism, as well materials relating to the archeological work of Roland Robbins. The Society’s holdings include the following:

- Raymond Adams Collection
- Walter Harding Collection
- Roland Wells Robbins Collection
- Archives of the Thoreau Society
- The Wheelwright Collection
- The Writings of Henry D. Thoreau Archives

On-site access to the collections is by appointment only. You can contact the Henley library at the Thoreau Institute to schedule an appointment at 781-259-4730. To help you locate what you need, the staff will provide you with access to the available finding aids to and inventories of the collections. For more information and access to online tools, please visit: http://www.walden.org/Library.

Established in 1941, The Thoreau Society is the oldest and largest organization devoted to an American author. The Society has long contributed to the dissemination of knowledge about Thoreau by collecting books, manuscripts, and artifacts relating to Thoreau and his contemporaries, by encouraging the use of its collections, and by publishing articles in two Society periodicals.

In establishing its collections in 1998 at the Thoreau Institute, the Society sought to make the materials in its care better known and more widely available by allowing and encouraging the reprinting and reproduction of items in the collections. In order to make a real contribution to defraying the costs of their maintenance and good stewardship, the Society charges reasonable market rates for reprints and reproductions.

POLICY AND FEES

All permissions are for “a single language, one-time, non-exclusive use in one publication/medium and one edition/product”; for other and/or later uses (e.g., reprintings or new editions or translations), applicants have to reapply. When published, the applicant agrees to supply the Thoreau Society with two copies of the reproduced or reprinted material as it appears in print/on the web. Material published must be acknowledged as “Reprinted/Reproduced by permission of The Thoreau Society, Inc.” Illustrations must also be accompanied by the legend: “[Name of specific collection], The Thoreau Society Collections at the Thoreau Institute at Walden Woods, Lincoln MA.”
FEES

Checks should be made out to The Thoreau Society, Inc. We also accept the following credit cards: Visa, Master Card, Discover, and American Express.

APPLICATION GUIDELINES

- A non-refundable processing fee of $20.00 must accompany each application.

- If the application is approved, the Thoreau Society will inform the applicant of the total fee for the use planned in the application. Payment in advance is required.

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  - Photographs and illustrations reproduced as quarter-page illustrations: $75.00
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  - Photographs and illustrations reproduced on book covers/dust jackets: $375.00

- Reproduction Fees for Written Documents
  - Short manuscripts or typescripts [under ten pages]: $150.00
  - Longer manuscripts or typescripts [over ten pages]: $150.00 plus $5.00 per page for each page above ten pages.
  - Reprinting Fees for Thoreau Society Publications: 10 cents per word.

- Other Fees
  - An additional service fee will be charged by the Thoreau Institute for reprinting/reproducing Thoreau Society materials housed in its library; this amount will be included in the total fee sent to applicants by the Thoreau Society (see above).
  - An “express service” fee for response in less than two weeks of $50.00 will be charged.
  - A fee of $30.00 will be charged for providing a CD containing illustrations.

- Waiver of Fees for Graduate Students
  - All fees and charges will be waived for graduate students currently enrolled full time for an M.A. or Ph.D. degree. Proof of enrollment must accompany the application.
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Are you a member of the Thoreau Society? (Y/N)

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Medium of reprint/reproduction ___print ___digital ____book ___article

_____ website (______________________________________________ )

Title of work in which material will be reprinted/reproduced ____________________________

Publisher and/or name of publication as well as copyright holder of publication in which material will appear ____________________________

________ Commercial or _______ non-commercial publication?

Page count __________________________

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___dust jacket ___full page ___ three quarter page ___half page ___quarter page (enter number of each)

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Payment of $20.00 non-refundable application processing fee is by check (enclosed) made out to The Thoreau Society, Inc. or by credit card.

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__Credit Card MC Visa Amex Disc CREDIT CARD TOTAL $__________________

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THE THOREAU SOCIETY COLLECTIONS POLICY

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Please direct questions to Michael Frederick, Executive Director, The Thoreau Society at info@thoreausociety.org.

Reproduction fees help to offset administrative costs.

I ___________________________agree to the terms of The Thoreau Society Collections Policy.

(Sign Name)

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